

MKS Workflows and Documents Administrator Training

A successful configuration management system is not built on software alone. At MKS, our professional services team is committed to understanding our clients' ever changing development environments and providing training, upgrade, implementation and installation services to meet their unique technical requirements.

We guide you through process analysis, software installation, implementation and product and process training for MKS Configuration Management, MKS Workflows and Documents and Implementer for iSeries/AS400 product lines. This ensures maximum control over your software development activities and provides a compelling return on your MKS technology investment.

Below is an outline of MKS Workflows and Documents Administrator training:

Duration: 1 day

Pre-requisite(s): None

Maximum Enrollment: 5

Intended audience:

This course is for sites that will use MKS Workflows and Documents. It covers Workflow and Document administration concepts, operations and processes. It is meant for users who will need to perform or know how to perform these tasks:

- Configuring the Integrity Server
- Setting up security and permissions
- Customizing the Integrity installation

Course Content:

- Licensing – How Integrity Server licensing works.
- Federated Server – The concepts behind the MKS Federated Server technology.
- Properties Files – Configuring server properties files to suit your needs.
- Unified Administration – Managing the Integrity Server and Workflows and Documents through the MKS Administration Client.
- Service Packs – The Integrity Server service pack process.
- Security – Security realms and schemes that can be implemented.
- Access Control Lists (ACLs) – Controlling user and group access.
- Workflow – Setting up Workflows and Documents to follow a company process.
- Form Design – Creating custom layouts for viewing, editing and printing MKS items.
- Event Triggers – Creating customized Workflow and Document actions.
- Reports, Charts and Dashboards – Displaying MKS item information for users.
- Notifications – Setting up email notifications for users.
- Portfolios – Creating custom fields such as Query Backed Relationships and Item Backed Picklists
- Time Tracking – Configuring Time Tracking capabilities.
- Documents – Setting up and managing documents in MKS Integrity.